

Board of Education Special Regular Meeting

December 16, 2021

6:00 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Vicky French - President

Kyle Baldwin

Valencia Clark

Bret Hickman



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman
Insurance Committee –
Buildings & Grounds Committee –
Business Advisory Council – Kyle Baldwin

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ French _____ Hickman

D. INTRODUCTION OF GUEST

Zanesville Board of Education – Quarterly Recognition Awards

ZEA – Lois Frame
OAPSE – Denise Labaki
Non-Union – Jane Ford

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education and Regular Meeting on November 18, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ French _____ Hickman

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for November:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the November 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Classified

Approve the resignation of Beryl L. Dennis, Transportation, effective December 31, 2021. Reason for resignation is personal.

Approve the resignation of Cindy D. McPeck, 7 Hour Food Service, effective December 31, 2021. Reason for resignation is retirement.

Approve the resignation of Karl K. Border, Bus Aide, effective December 21, 2021. Reason for resignation is personal.

Approve the resignation of Dale Harry, Grounds Crew Chief, effective October 1, 2021. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Clark

2. Employment - Classified

Approve the employment of Alexis Brister as an Educational Aide 1:1 at John McIntire Elementary, effective date of employment is December 1, 2021. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Lucas Winland as an Educational Aide 1:1 at Zanesville High School, effective date of employment is November 22, 2021. Salary will be MD Aide, step 0 from the appropriate salary schedule pending licensure and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Clark _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

3. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certifications and background checks for the 2021-2022 school year:

Substitute Aide/Bus Aides		
Betty Bailey		

Substitute Van Driver		
Betty Bailey		

Substitute Food Service		
Dawn Williams		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ French _____ Hickman

4. FMLA Leave of Absence

Approve a leave of absence for Kimberly Lacy-Farmer, Teacher at John McIntire Elementary, effective December 7, 2021 to January 10, 2022.

Approve a leave of absence for Danielle Patterson, Teacher at Zane Grey Intermediate, effective October 4, 2021 to October 3, 2022.

Approve a leave of absence for Alisa Woodard, Speech Pathologist, effective March 3, 2022 to April 25, 2022.

Approve a leave of absence for Kellie Hayden, Director of Human Resources and Curriculum, effective October 25, 2021 to October 24, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Supplemental Contracts

Approve the following supplemental contracts as listed:

First Name	Last Name	Season	Sport	Position	Exp	Class
Anthony	Reicher	Annual	ZHS Drama	Advisor (3/4)adjustment	0	VII
Anthony	Reicher	Annual	ZHS Stage Set	Designer (3/4)adjustment	0	VIII
Sarah	Gantzer	Annual	ZHS Drama	Advisor (1/4)	6	VII
Sarah	Gantzer	Annual	ZHS Stage Set	Designer (1/4)	3	VIII
Adam	Dollings	Spring	ZHS Softball	JV Coach	0	VII

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Clark

6. 21st Century - Tutors/Aides

Approve the following personnel as listed as 21st Century After-School tutors for a portion of the 2021-2022 school year. Tutors will be funded through Federal Programs, at the rate of \$30 per hour plus fringes. Program operates from 3:10-5:40pm each day per schedule, plus one hour paid planning time per day. 21st Century Coordinator will develop schedule of operation:

Teachers:

Margaret Grabits	Alisa Mumford
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Approve the following personnel as listed as 21st Century After-School tutors for a portion of the 2021-2022 school year. Tutors will be funded through Federal Programs, at the rate of \$12 per hour plus fringes. Program operates from 3:10-5:40pm each day per schedule. One aide will work each morning from 7:45-8:45am. 21st Century Coordinator will develop schedule of operation:

Aides:

Kayla Riddlebarger

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Clark _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. Leave of Absence

Approve the leave of absence for Kelly Jarvis approved on November 18, 2021 to reflect the end of the leave absence effective November 23, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

8. School Calendar 2022-2023

Approve the attached school calendar for the 2022-2023 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin

9. Franklin University Agreement

Approve the attached agreement between Zanesville City Schools and Franklin University to provide services to the Teaching Professions regarding teaching field experience and student teaching clinical experience for teacher candidates enrolled in the Teacher Education Programs of the SOE.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

10. Revised Right of Way

Approve selling a total 0.11 acres of right of way land on parcels 82-26-01-01-000 and 82-21-01-24-000 to the City of Zanesville for \$1. The land is to be used as part of the Pine/Pershing project. This revision was previously approved as a donation at the November 18, 2021 board meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Clark _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

11. META Natural Gas Purchase

Authorize joining an existing agreement between META Solutions and Direct Energy for natural gas service. The existing agreement runs from July 2020 through June 2025. Zanesville City Schools will replace a district dropping out beginning July 2023 and expiring in June 2025.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ French _____ Hickman

12. Architectural Services

Approve a proposal from Garmann Miller in the amount of \$12,000 for services related to the base preliminary design only of a building addition. Funds from the ESSER grants will be used for these fees.

Approve a proposal from Garmann Miller in the amount of \$47,500 for services related to the base preliminary design and portions of additional services of a building addition. Funds from the ESSER grants will be used for these fees.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

13. Policy Items for Review:

Policy 5630.01 Positive Behavior Intervention and Support and Limited Use of Restraint
and Seclusion

Policy 8651 Non-Routine Use of School Buses

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Kyle Baldwin
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman
Insurance Committee –
Buildings & Grounds Committee –
Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

N. EXECUTIVE SESSION (con't)

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Clark

2022 ORGANIZATIONAL MEETING AND JANUARY 2022 REGULAR MEETING

Approve the January 2022 Organizational Meeting to be held on _____ at _____ at the Administration Center Board Room. The Regular January Meeting will immediately follow the Organizational Meeting.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Clark _____ French

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ French _____ Hickman